

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
AIZAWL JUDICIAL DISTRICT, AIZAWL**

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SEALED QUOTATION NOTICE

Sealed quotations are hereby invited for supplying, installation, testing and commissioning (SITC) of **CCTV Surveillance System at District Court, Aizawl** building at MINECO as per technical specifications mentioned at **Annexure I**

ANNEXURE I : TECHNICAL SPECIFICATIONS

Sl. No.	Item	Description
1.	Bullet Camera	<ul style="list-style-type: none">- 4MP IP Color Night Vision Bullet Camera (Waterproof)- Max Resolution: 1920x1080p/2688x1520p @ 25/30fps- Output: 4 in 1 – H.264 MP/HP/BP, MJPEG- Triple Stream- 2 Intelligent Video Analytics (IVA) – Tripwire, Perimeter- 3DNR, IP66 and IP67- Range: 50m
2.	Dome Camera	<ul style="list-style-type: none">- 4MP IP Color Night Vision Dome Camera (Waterproof)- Max Resolution: 1920x1080p/2688x1520p @ 25/30fps- Output: 4 in 1 – H.264 MP/HP/BP, MJPEG- Triple Stream- 2 Intelligent Video Analytics (IVA) – Tripwire, Perimeter- 3DNR, IP66 and IP67- Range: 50m
3.	Network Video Recorder (NVR)	<ul style="list-style-type: none">- 64 Channel Standard Embedded NVR- At least 16 sata support.- At least 10TB capacity for each hard disk- Features: IVA Processing (iCRYS IPC), N+1 Hot-spare, at least 192M bandwidth, smart record & search, ANR, Onvif/RTSP, P2P/DDNS- Video Out: At least 1xHDMI, VGA @1080p
4.	Switch	<ul style="list-style-type: none">- 24 port 100MBPS POE Switch- 2 SFP Support
5.	Hard Disk	<ul style="list-style-type: none">- 10TB Surveillance Hard Disk Drive- 7200RPM
6.	SFP Module	<ul style="list-style-type: none">- SFP Module
7.	CAT6 Cable	<ul style="list-style-type: none">- CAT6 Cable- 305m/roll
8.	PVC Casing/Capping	<ul style="list-style-type: none">- PVC Casing/Capping (10ft.) with accessories
9.	OFC Cable	<ul style="list-style-type: none">- OFC Cable (4F) for NVR to Switch (Up Link) & Main Gate Link
10.	Net Rack	<ul style="list-style-type: none">- 9U net rack with shelf (loaded)
11.	Net Rack	<ul style="list-style-type: none">- 12U net rack (loaded) server rack
12.	Display	<ul style="list-style-type: none">- 75” LED TV- At least 1080p resolution
13.	UPS	<ul style="list-style-type: none">- 6KVA Online UPS with 65Ah batteries
14.	Internal electrification	<ul style="list-style-type: none">- Internal electrification work for power supply (UPS Line) for all distribution point with Core Unit

ANNEXURE II : ELIGIBILITY CRITERIA

1. The bidder's annual turnover from sales and services of CCTVs / Network Services in Mizoram should be at least **Rs.20 lakhs** during either of the years, 2022-23 and 2023-24. The same should be supported by authentic documentary evidence (audited balance sheet) and confirmation regarding turnover. The turnover refers to the firm responding to this quotation and not the composite turnover of its subsidiaries/sister concerns/techno-commercial collaborators etc. (quote value in Rs. lakhs)
2. Proof of Sales and servicing of CCTVs / Network Services as per format at Annexure X in at least two organizations or more worth minimum **Rs.15 lakhs** during any of the financial years 2021-22, 2022-23 and 2023-24. Bidders should enclose relevant documentary proof. Certification from the concerned department/company signed by the authorized signatory with seal where the above works have been done to be furnished by the bidder in compliance of this clause. However, District Court, Aizawl reserves the right to seek additional supporting documents.
3. Bidder must be a local firm having excellent infrastructure support in the State of Mizoram. The bidders must submit details of their infrastructure and service centers and technical manpower, availability of inventory of spares, timeline for delivery and installation, complaint redressal mechanism & complaint response timeline etc. and also indicate their business model for providing warranty and after sales support.
5. A copy GST/VAT/ST/CST No. allotted by the Sales Tax Authorities, as well as PAN number of the firm allotted by the Income Tax authorities should be submitted. The bidder should be registered with Service tax department of the Government.
6. A copy of the Registration number of the firm with attested copies of Articles of Association (in case of registered firm), Byelaws and certificates of registration (in case of registered co-operative Societies), partnership deed (in case of partnership firm) should be submitted. Proprietorship establishment may submit PAN Card and other valid licenses/registration certificates.
7. The Bidder should submit the Manufacturer Authorization Form (MAF)/OEM Authorization Certificate in format given in Annexure XI of the quoted items (especially camera, NVR and POE Switch) duly signed by the authorized signatory. Documentary evidence for tie-ups / techno-commercial collaboration with subsystems/ peripheral manufacturers to be submitted. A Letter from each such subsystems/ peripheral manufacturer needs to be furnished ensuring the support for 2 years.

ANNEXURE III : EMD & SECURITY DEPOSIT

1. The bidders are to submit EMD in original amounting to **Rs.68,500/-** along with their bid in the form of Bank Draft from any nationalized bank in favor of the District & Sessions Judge, Aizawl Judicial District, Aizawl. Bank Draft from co-operative banks will not be accepted.
2. Validity of EMD should be at least **six months**.
3. The EMDs will be released after finalization of bid selection process. However, EMD in respect of the successful bidder will be retained as a Security Deposit till completion of successful delivery and installation of the items.

ANNEXURE IV : ONSITE WARRANTY AND MAINTENANCE

1. The quoted item must have on-site comprehensive support and warranty for 2 Years.
2. The warranty period shall be taken into account from the date of completion of supply of products, its successful installation/commissioning and acceptance by District Court, Aizawl.
3. During warranty period, besides service/maintenance of hardware, all spares for smooth functioning of the machinery shall also be provided at no extra cost.
4. The vendor should provide support for all supplied items in District Court, Aizawl.
5. The vendor should fulfill the following conditions during warranty period:
 - a. Any failure in the system or a subsystem thereof should be rectified within maximum period of 5 working days of lodging complaint.
 - b. Any system, failing at subsystem level at least three times in three months, displaying chronic system design or manufacturing defects or Quality Control problem will be totally replaced by the Vendor at his cost and risk within 30 days, from the date of last failure.

ANNEXURE V = GENERAL TERMS & CONDITIONS

1. Processing fee of **Rs.1000/-** in the form of Demand Draft drawn in favor of the District & Sessions Judge, Aizawl Judicial District, Aizawl have to be submitted.
2. The bid should be valid for a minimum period of 60 days.
3. The vendor will deliver and install the items at designated Court complex(s) as per the purchase order and obtain signature with date and stamp on Delivery and installation Challan(s) of the concerned In-charge Judge or his/her authorized person at the District/Sub-Divisional court.
4. The vendor will submit a copy of Delivery and Installation Challans to the Judge In-charge or officer identified by the District & Sessions Judge.
5. Payments shall be made after successful execution of the order and supply/installation of material in satisfactory condition on bill basis.
6. Bills in triplicate along with original delivery & installation challans have to be submitted in the name of the District & Sessions Judge, Aizawl Judicial District, Aizawl showing applicable GST/VAT, if any, separately, which shall be deducted at source.
7. In case of violation of terms and conditions of the tender document or **unsatisfactory supply of material or of poor quality and below standard**, the District & Sessions Judge, Aizawl Judicial District, Aizawl reserves the right to terminate the supply/work order with/without giving prior intimation to the supplier.
8. District Court, Aizawl may ask the successful bidder to enter into a separate agreement to carry out the work. District Court, Aizawl in its discretion reserves the right to cancel the contract at any time with/without assigning any reason(s).
9. District Court, Aizawl will deal with the tenderer directly and no middlemen/agents/commission agents etc. should be asked by the tenderers to represent their cause and they will not be entertained.
10. District Court, Aizawl, in its discretion, reserves the right to reject or accept any or all the tenders partly or completely at any time assigned with/without assigning any reason thereof.
11. Printed conditions mentioned in the tender bids submitted by vendors will not be binding. All the terms and conditions for the supply, testing and installation, payment terms etc. will be as those mentioned in the bid document and no change/alterations in the terms and conditions by the vendors will be acceptable.
12. Upon verification, evaluation / assessment, if in case, any information furnished by the vendor is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
13. No deviations from tender terms and conditions will be accepted. Any violation thereof will lead to the rejection of the bid.

14. **Indemnity:** The selected vendor shall indemnify the District Court, Aizawl against all third-party claims of infringement of patent, trademark/copyright or industrial design rights arising from the use of the supplied software/ hardware etc. and related services or any part thereof.
15. District Court, Aizawl will not be responsible for any misinterpretation or wrong assumption by the vendor, while responding to this tender.
16. **Vendor selection Procedure:** The Technical Evaluation Committee (TEC) shall prepare a list of vendors in order of preference based on its evaluation in terms of the parameters indicated in Annexure VIII. The lowest bid quoted by any vendor from the list above shall be offered to the vendor securing the highest position in the list prepared by the TEC, in case it is not the lowest bidder, to match the lowest quoted rate. In case the vendor securing the highest position fails to match the lowest rate, then the offer shall be made to the subsequent position holder and so on till the lowest rate is matched.
17. The decision of the District & Sessions Judge, Aizawl in all respect shall be final and binding on all.
18. All disputes relating to this contract shall be subject to Mizoram jurisdiction only.
19. If any dispute arises out of or in connection with this contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to be governed by the Arbitration and Conciliation Act 1996 and any statutory modifications or re-enactments thereof and rules made there under and for the time being in force shall apply to the arbitration proceedings. The venue of arbitration shall be Aizawl.
20. The decision of arbitrator shall be final and binding upon the parties.
21. Maximum period for delivery and installation of the items from the date of issuance of purchase order/work order is **30 Days**.
22. **Product demonstration:** Vendors may submit their own demonstration videos of the quoted products using USB Pen drive/ Flash drive in an envelope as per direction in Annexure VII.
23. Last date for submission of the bids is **11.11.2024, 12:00 PM**.

ANNEXURE VI : INSTRUCTION FOR QUOTATION SUBMISSION

The quotation is to be submitted to District Court, Aizawl, MINECO at ICT ROOM (Room No. 517), 5th Floor in sealed envelope indicating the words “Quotation for supplying, installation, testing and commissioning (SITC) of **CCTV Surveillance System at District Court, Aizawl** building at MINECO” and name/address of the bidder clearly written on the envelop.

The Quotations received shall be opened on **11.11.2024 at 1:00 PM** in the office chamber of The District & Sessions Judge, Aizawl Judicial District, Aizawl.

ANNEXURE VII : QUOTATION SUBMISSION

Quotation is to be submitted in **Four** separate envelopes inside the main sealed envelope with the contents as follows:

Envelope-1		
Sl. No.	Documents	Content
1.	EMD	The EMD instrument
2.	Processing Fee	The Demand Draft containing the processing fee of Rs 1000.00/-
Envelope-2		
1.	Eligibility Criteria	All relevant documents as mentioned in Annexure II
Envelope-3		
1.	Technical Bid	The certified copies of documents relating to the item quoted as per Annexure I
2.	Demo Video	USB Pen drive/ Flash drive containing own demonstration video of the quoted products.
Envelope-4		
Sl. No.	Documents	Content
1.	BoQ	BoQ

ANNEXURE VIII : EVALUATION MECHANISM

Evaluation will be carried out on the criterion/ parameters given below:

1. Technical specifications provided in the tender document for the product.
 2. The number of related projects of value worth minimum **Rs.15 Lakhs** done by the vendor for one financial year.
 3. Individual value of each project executed by the vendor.
 4. Technical support infrastructure including technical manpower, customer care mechanism, ready availability of spare parts, timeline for delivery and installation.
 5. The TEC has the option to call for any relevant information from the vendor for proper assessment and evaluation.
 6. Lowest Quoting Bidder will be the one who has quoted the lowest.
 7. No enquiry shall be made by the bidder (s) during the course of evaluation till final decision is conveyed. However, District Court, Aizawl can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time else bid of such defaulting bidders will be rejected.
 8. Prices shall be written in both words and figures. In the event of difference, the price in words shall be valid and binding. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the bidder does not accept the correction of errors, its bid will be rejected.
- A. **Technical Bids Evaluation:** The threshold score for technical qualification would be 70 out of marks 100 based on the evaluation method. Any proposal achieving a Total Technical Points less than 70 will be treated as Not Substantially Responsive and will not be considered further. The Technical Score (TS) will be calculated as follows:

$$\text{Technical Score (TS)} = (\text{Technical Points obtained by the Bidder} \div \text{Total Marks fixed in the Technical Evaluation}) \times 100$$

- B. **Commercial Bids Evaluation:** Commercial bids of those bidders who qualify the technical evaluation will only be opened. All other Commercial bids will be remained un-opened. The price with the lowest Commercial/ Financial Proposal would be considered as the L1 price and would be awarded a commercial score of 100. Commercial Scores (CS) for other technically qualified bidders will be evaluated using following formula.

$$\text{Commercial Score (CS)} = (\text{L1 Price} \div \text{Bidder's quoted price}) \times 100$$

- C. **Final Consolidated Evaluation:** The final selection of the bidders shall be based on Quality cum Cost Based Selection (QCBS) methodology i.e. scores of the technical bid (70% weightage) and Commercial/Financial bid (30% weightage) will be made. The bidder with the highest Total Score/ Combined Technical & Financial Score (CTFS) will be declared as L1 bidder. The Total Score/ Combined Technical & Financial Score (CTFS) with weightage 70:30 will be:

$$\text{TOTAL SCORE} = \text{TS} \times (70 \div 100) + \text{CS} \times (30 \div 100)$$

The District Court, Aizawl reserves the right to negotiate with the successful Bidder.

The Technical Evaluation parameters are as follows:

Technical evaluation parameter	Max marks	Percentage of total marks
Company/Firm Profile	30	0.30
Bidder's annual turnover from sales and service of CCTVs / Network Services in Mizoram should be at least Rs.20 Lakhs during either of the years 2022-23 and 2023-24.		
Greater than INR 20 Lakhs	30	
Between INR >15 – = <20 Lakhs	20	
Between INR = >10 – = <15 Lakhs	10	
Relevant Experience	30	0.30
Sales and Servicing of CCTVs / Network Services in Mizoram in at least two organizations worth minimum Rs.15 Lakhs during any of the financial years 2021-22, 2022-23 and 2023-24.		
3 credentials & above	30	
2 credentials	20	
Project work Plan	40	0.40
Product Demonstration	10	
Timelines for Delivery & Installation	10	
Stock / spare availability & management	10	
Technical manpower availability & management for replacement, maintenance & support services	5	
Complaint redressal mechanism & Complaint response timeline	5	
Total Marks	100	100%

ANNEXURE IX : FINANCIAL DETAILS (BoQ)

DETAILED FINANCIAL BID FORMAT FOR THE ITEMS QUOTED

- Prices in Detailed Financial Bid should be quoted in the following format.
- All prices should be quoted for two-years warranty.
- Quoting incredibly low value of items with a view to subverting the tender process shall be rejected straight away and EMD of such vendor will be forfeited.
- Sum of all taxes to be given in Column 3 (Taxes).

Sl. No	Item Description	Basic Price (In Rs.)	Taxes/ VAT (In Rs.)	Unit Price (In Rs.)	Indicative Quantity	Total Price (All inclusive) (In Rs.)
	1	2	3	4=2+3	5	6=4x5
1.	Bullet Camera				51	
2.	Dome Camera				4	
3.	Network Video Recorder (NVR)				1	
4.	Switch				5	
5.	Hard Disk				10	
6.	SFP Module				7	
7.	CAT6 Cable				15 (rolls)	
8.	PVC Casing/Capping				500	
9.	OFC Cable				300 (mtrs)	
10.	Net Rack 9U				3	
11.	Net Rack 12U				1	
12.	Display				1	
13.	UPS				1	
14.	Internal electrification	Internal electrification work for power supply (UPS Line) for all distribution point with Core Unit				
GRAND TOTAL VALUE (GTV) in Rs.						
GRAND TOTAL VALUE (GTV) in words						
(Rupees _____)						

1. Unit Price (Column 4) should include packing, forwarding, freight, insurance, installation, commissioning, warranty or any other charges.
2. All fields in the financial bid format are MANDATORY.
3. Octroi and State Entry Tax should not be included in Column Taxes.

Authorized Signatory

Name:

Date:

Place:

SEAL

By order
District & Sessions Judge
Aizawl Judicial District, Aizawl

ANNEXURE X : PROOF OF COMPLETION OF IT PROJECTS

To,

**The District & Session Judge
Aizawl Judicial District
Aizawl**

Dated

Subject : Proof of completion of IT projects for Tender No. _____

Sir,

This is to certify that firm/company have completed..... project worth **Lakh** for project in the financial year The details of the project have been furnished below:

Sl. No	Project # <To be replicated for each project>	Details
1.	Name of Project	
2.	Name of Client	
3.	Name of client personnel involved	
4.	Phone number of client personnel	
5.	Email id of client personnel	
6.	Number of items supplied	
7.	Duration of the project	
8.	Years of execution of the project	
9.	Project Value	
10.	Remarks (including shortcomings, if any.	

Thanking You

(Authorized Signatory with Seal)

Name:

Designation:

ANNEXURE XI : MANUFACTURER / OEM AUTHORIZATION

To,

**The District & Session Judge
Aizawl Judicial District
Aizawl**

Dated.....

Subject : Manufacturer/OEM Authorization for Tender No_____

Sir,

We, <**Bidder / Frontline OEM / SI**> having our registered office at <**Bidder / Frontline OEM / SI address**>, are an **established manufacturer / suppliers** of <**name of quoted item**>. We <Frontline **OEM/SI**> solely authorized <bidder's name> to quote our product for above mentioned tender.

Our full support is extended in all respects for supply, warranty and maintenance of our products. We also ensure to provide the service support for the supplied equipment for a period of 2 years from date of installation of the equipment as per tender terms. In case of any difficulties in logging complaint at bidder end, user will have option to log complaint at our call support center.

We also undertake that in case of default in execution of this tender by the <**Indicate names of all supporting OEM / SI**>, the <**Bidder/ Frontline OEM/SI**> will take all necessary steps for successful execution of this project as per tender requirements.

Thanking You

For < **Bidder/ Frontline OEM/SI**>

(Authorized Signatory with seal)

Name:

Designation: